

Notice of Intent to Move.

**To: R. M. Souza & Sons
581 Farmington Ave
Hartford, CT 06105
860 236-3851 Fax & Phone**

Date of notice: _____

Resident Name (Please Print) _____

Resident Name (2nd Person) _____

Property Address (Your address) _____

I/We the RESIDENT (S) of the above apartment, hereby give you this Notice that I/We

intend to vacate the apartment on the _____ day of _____
DAY OF THE MONTH MONTH YEAR

I/WE will remove all of MY/OUR belongings, clean the apartment, and return all the keys to your office.

I/WE are vacating because: _____

MY/OUR forwarding address is: _____

If you need to show the apartment you can call ME/US at _____ or

Note or other comments _____

Very Truly Yours.

Signature

Signature

For office use only

